

## ENTERPRISING RURAL FAMILIES: MAKING IT WORK

The **HUMAN RESOURCE ASSESSMENT** is used to budget labor and management hours on an enterprise basis for all individuals involved in the business. The form allows for assignment of specific tasks to individuals by task and by month. It also tracks any additional labor needs as well as an estimate of hours needed to accomplish the particular task. Paying serious attention to activities that must be accomplished to achieve success can help prevent resource-demand bottlenecks.

### **HUMAN RESOURCE ASSESSMENT** Personnel Needs

Task(s) required	Key Personnel	Additional Labor ?	# of Hours Available
<b>January</b>			
<b>February</b>			
<b>March</b>			
<b>April</b>			
<b>May</b>			
<b>June</b>			

**HUMAN RESOURCE ASSESSMENT**  
**Personnel Needs**

Task(s) required	Key Personnel	Additional Labor ?	# of Hours Available
<b>July</b>			
<b>August</b>			
<b>September</b>			
<b>October</b>			
<b>November</b>			
<b>December</b>			